

Brewer City Council Minutes  
May 29, 2012

Special Meeting  
City Hall Council Chambers

Tuesday, May 29, 2012  
6:00 p.m.

The special meeting was called to order by Chairman Jerry Goss.  
The city clerk called the roll:

Councilor Ferris	-	present	Councilor Doughty	-	present
Councilor Verow	-	present	Chairman Goss	-	present
Councilor O'Connell	-	present			

Chairman Goss declared a quorum present. City Manager Bost was also present.

Chairman Goss led members of the council and others present in reciting the pledge of allegiance to the flag of the United States of America.

Chairman Goss read the notice for the regular meeting.

TO: Joseph Ferris, Larry Doughty, Arthur Verow, Jerry Goss and Kevin O'Connell  
MEMBERS OF THE BREWER CITY COUNCIL You are hereby notified a special meeting of the City Council will be held on Tuesday, May 29, 2012 at 6:00 p.m. in the Council Chambers at Brewer City Hall to consider and act on the items on the attached agenda.

s/Jerry Goss  
Mayor and Chairman of the City Council

or \_\_\_\_\_  
Majority of the City Council

a true copy, attest: s/Howard F. Kroll  
City Clerk

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OFFICER'S RETURN

I have on the date(s) and time(s) indicated given notice of this meeting by giving in hand or by leaving at the usual dwelling place of the within named an attested copy of this notice of meeting:

Given/Delivered to:	by (person delivering)	Title	Date	Time
Joseph Ferris	L. Kelly	Ptl.	05/25/12	1705
Larry T. Doughty	D. Lord	Sgt.	05/25/12	1708
Arthur Verow	D. Lord	Sgt.	05/25/12	1704
Jerry Goss	D. Lord	Sgt.	05/25/12	1700
Kevin O'Connell	L. Kelly	Ptl.	05/25/12	1655

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**CITY COUNCIL SPECIAL MEETING**  
**Tuesday, May 29, 2012 6:00 P.M.**  
**Brewer City Hall Council Chambers**

- I. Call to Order.** (Mayor Jerry Goss)
- II. Roll Call.** (City Clerk)
- III. Pledge of Allegiance to the Flag of the United States of America.**  
(Mayor Goss)
- B. Awards, Petitions and Public Comments.**
  - 1. Public Comments.
- IV. Recess for Public Hearing.**
  - 1. FY2013 City and School Budget Informational Hearing.
- V. Adjourn Public Hearing and Continue with Regular Meeting.**
- C. Consent Calendar.**
  - 1. (2012-A106) ORDER, Accept Donation to the Brewer Parks and Recreation Department for the Afterschool Program. (Councilor O'Connell)
  - 2. (2012-A107) ORDER, Issue Release Deed to Walter C. Schultz and Carolyn M. Schultz, 765 North Main Street. (Councilor Verow)
  - 3. (2012-A108) ORDER, Authorize Modification of CDBG Selling Agreement Terms for Property Located at 21 Fling Street. (Councilor Doughty)
  - 4. (2012-B024) RESOLVE, Amend the City's Personnel Manual to Change Article IV, Leaves of Absence, Section 5, Worker's Compensation Leave. (Councilor Ferris)
- D. Monthly Reports.** (none)
- E. Nominations, Appointments, Elections.** (no items)
- F. Unfinished Business.**
  - 1. (2012-B023) RESOLVE, Confirm the City Manager's Appointment of Dan Wellington as an Assistant Code Enforcement Officer, Assistant Plumbing Inspector, Assistant Electrical Inspector and Assistant Building Inspector for the City of Brewer.  
(Councilor Doughty)(tabled 5/1/12)
  - 2. (2012-C004) Amend the Land Use Code, Chapter 24 of the Charter, Codes And Ordinances of the City of Brewer to Change Property from Professional Business District (PB) to General Business District (GB) in the Area of Dirigo Drive , Green Point Road and Sparks Avenue (City Tax Map 7, Lots 7G, 7J, 16, 16B, 16C and also the Parcel on Dirigo Drive Being a Portion of Book 7294, Page 333 Second Parcel[which is a triangle-shaped parcel abutting Tax Map 7, Lot 7J]). (Councilor Verow) (posted 4/4/12)

3. (2012-C006) Amend Chapter 5, Entitled “Assessor”, Article 2, The Board of Assessment Review, Section 208-A, Item D, Role of the City Clerk, of the Charter, Codes and Ordinances of the City of Brewer. (Councilor Verow)(posted 4/2/12)
4. (2012-C007) Amend Chapter 14, Entitled “City Cemeteries”, Section 103.2. Clerk and Section 105 Superintendent of the Charter, Codes and Ordinances of the City of Brewer. (Councilor Doughty) (posted 4/2/12)

**G. New Business.**

1. (2012-C008) Amend the General Assistance Ordinance to Incorporate Changes In Maximum Benefits. (Councilor Doughty)
2. (2012-C009) Amend Article VI, Section 6.8 (B) of the General Assistance Ordinance Adopted by the Municipal Officers in the City of Brewer to Incorporate the FY 2013 “Temporary” Housing Assistance Limit. (Councilor Verow)

**H. New Items with Leave of Council**

**I. ADJOURN.**

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**B. Awards, Petitions, Public Comments.**

**PUBLIC COMMENTS.**

**ACTION:** Don Rogers of Summit Road said he is here regarding the Water/Sewer Debt. Feels that he pays too much for his minimum use of water.

Councilor Ferris spoke concerning this and told the crowd that all users pay the minimum for debt, maintenance and other PUC required uses.

Rodney Butler, Water Dept Supt. spoke about the subject. Backflow valves and other unfunded mandates are being monitored but not yet enforced with fines or penalties. That may come in the near future.

**IV. Recess for Public Hearing**

The public hearing was called to order by Chairman Jerry Goss at 6:12 p.m.  
The city clerk called the roll:

Councilor Ferris	-	present	Councilor Doughty	-	present
Chairman Goss	-	present	Councilor O’Connell	-	present
Councilor Verow	-	present			

Chairman Goss declared a quorum present.

## **CITY OF BREWER PUBLIC NOTICE**

Notice is hereby given that the Brewer City Council will hold an informational public hearing on the FY13 City and School Budget on Tuesday, May 29, 2012 at 6:00 p.m. in the Council Chambers at Brewer City Hall, 80 No. Main Street, Brewer, Maine. The budget is available for review at the City Clerk's Office and the Brewer Public Library.

Any person may attend this informational hearing and speak on this matter. Written comments may also be submitted. The deadline for submission of written comments is 4:00 p.m. on the date of the meeting. Written comments should be addressed to Brewer City Council, c/o City Clerk, 80 North Main Street, Brewer, Maine 04412.

Howard F. Kroll  
City Clerk

Published May 21, 2012

City Manager Stephen Bost, Finance Director Karen Fussell, Supt. Dan Lee and Business Manager Gretchen Gardner presented the city and school budgets.

Dr. Lee spoke first about the school's budget- has cut 30 positions, FY 13 will use 1.8 million surplus to cover budget restraints.

Gretchen Gardner- 50 % of the high school students are tuition students.

Requesting an additional \$487,000 from the City

Councilor O'Connell- Dr. Lee we are spending 1.6% less?

Dr. Lee- no- we are operating at 1.6% less than State EPS desired rate.

Councilor Doughty- how many unions

Dr. Lee- Teachers, techs, non-teaching personnel...

Don Rogers, Summit Road, expectations of kids are too low and we are coddling them.

City Manager Bost spoke about the city budget and the various highlights.

Councilor O'Connell mentioned that he is not happy about the mil rate increase but is happy with the overall budget. It is time.

Councilor Doughty- great job by Karen, against the pay raises and the mil rate increase.

Councilor Verow- budget provides for taxing fairly and equitable to all.

Chairman Goss- thanked each (the presenters) for the planning of this day, other communities have had increases of 5-8% for their budget or tax rate.

**V. Adjourn Public Hearing and Continue with Regular Meeting.**

Chairman Goss adjourned the public hearing at 7:10 p.m.

The city clerk called the roll and all were present. The regular meeting resumed.

**C. Consent Calendar.**

**ACTION:** Councilor Verow moved that the orders on the consent calendar have passage and the resolve be adopted. The motion was seconded and passed by unanimous vote.

2012-A106

May 29, 2012

**TITLE:** ORDER, ACCEPT DONATION TO THE BREWER PARKS AND RECREATION DEPARTMENT FOR THE AFTERSCHOOL PROGRAM.

filed May 23, 2012  
by Kevin O'Connell

WHEREAS, the Brewer Parks and Recreation Department has received a donation of \$58.79 from Ruby Tuesday Restaurant for Brewer Parks and Recreation Department's Afterschool Program;

NOW, THEREFORE, BE IT ORDERED, that the City of Brewer, by vote of its City Council, herewith accepts this donation and directs that the donated funds be receipted to the Afterschool Program account (017123 300324); and

AND FURTHER ORDERED, that the City Council herewith authorizes the appropriation and expenditure of these funds from account 0117121 506100 (Afterschool Program).

**NOTE:** The Brewer Parks and Recreation Director sends a letter of acknowledgement and appreciation on behalf of the City Council to all those that donate to these programs.

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2012-A107

May 29, 2012

TITLE: ORDER, ISSUE RELEASE DEED TO WALTER C. SCHULTZ AND  
CAROLYN M. SCHULTZ, 765 NORTH MAIN STREET.

filed May 23, 2012  
by Arthur Verow

EMERGENCY PREAMBLE

WHEREAS, orders passed by the Brewer City Council do not become effective until five days after approval unless such orders contain emergency preambles; and

WHEREAS, it is imperative that release deed is recorded immediately as closing date on property falls within the five day period; and

WHEREAS, these facts create an emergency within the meaning of the Charter, Code and Ordinances of the City of Brewer and require that the following order become effective immediately upon its approval to protect the public health, common welfare and safety of the citizens of Brewer;

ORDERED, that a municipal release deed be issued to Walter C. Schultz and Carolyn M. Schultz releasing to them all rights, title and interest the City of Brewer may have acquired in the property on 765 North Main Street (City Tax Map 17, Lots 48 and 49) by virtue of City of Brewer tax or sewer lines recorded in the Penobscot County Registry of Deeds in the following volumes and pages:

Volume	Page
3395	297

AND FURTHER ORDERED, that the City Manager, or his designee, is herewith authorized to execute the said municipal release deed on behalf of the City of Brewer, Maine.

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2012-A108

May 29, 2012

TITLE: ORDER, AUTHORIZE MODIFICATION OF CDBG SELLING  
AGREEMENT TERMS FOR PROPERTY LOCATED  
AT 21 FLING STREET.

filed May 23, 2012  
by Larry T. Doughty

**WHEREAS**, the City of Brewer has improved homes owned and occupied by qualifying low and moderate income families using the Community Development Block Grant Program funded through the Maine Department of Economic and Community Development; and

**WHEREAS**, the City of Brewer has improved homes owned and occupied by qualifying low and moderate income families using the Community Development Block Grant program funded through the Maine Department of Economic and Community Development; and

**WHEREAS**, there is a requirement that grant funds be repaid if a property sells within a specified timeframe; and

**WHEREAS**, the municipality has the authority to consider individual circumstances and make exceptions or modifications to the balance if necessary and prudent;

**NOW, THEREFORE, BE IT ORDERED**, that the Rehabilitation Grant Selling Agreement balance due for property located at 21 Fling Street shall be \$2,500.00 and that upon receipt of this amount the City shall provide a Lien Discharge.

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2012-B024

May 29, 2012

TITLE: RESOLVE, AMEND THE CITY'S PERSONNEL MANUAL TO  
CHANGE ARTICLE IV, LEAVES OF ABSENCE,  
SECTION 5, WORKER'S COMPENSATION LEAVE).

filed May 23, 2012  
by Joseph Ferris

RESOLVED, that the City of Brewer Personnel Policy, adopted May 26, 2006, be amended by changing Article IV, Leaves of Absence, Section 5, Worker's Compensation Leave to read as follows:

**SECTION 5. WORKER'S COMPENSATION LEAVE.**

Employees who sustain injury on the job and are eligible for workers' compensation benefits, shall not be paid sick leave and shall only receive the benefits allowed under the Workers' Compensation Act, if their incapacity continues for more than fourteen (14) days. If the incapacity does not continue for more than fourteen (14) days, the employee may use sick leave to cover lost work time during the first seven- (7) days of incapacity.

Immediately after the occupational injury or illness, the employee is required to report to his/her supervisor or department head and ensure that a City of Brewer Occupational Illness and Injury Report and First Report of Injury are completed within 24 hours of the occupational injury or illness. The employee may be required to verify the illness or injury by a doctor's certificate presented to the city.

When receiving workers' compensation, the employee will continue to accrue seniority and, for a maximum of twelve (12) months, the city will pay its share of health insurance premiums for the employee in accordance with the terms of these policies. During said period, there shall be no additional accumulation of vacation, holiday or sick leave.

All categories of employees are eligible for benefits under the Workers' Compensation Act for personal injuries arising out of and in the course of employment or is disabled by occupational disease.

When an on-the-job accident occurs, the affected employee is to report it immediately to his or her immediate supervisor, who in turn, will send a written report to the ~~Human Services' City Manager's~~ Office where the claim will be processed. In addition, a photocopy should be forwarded to the Payroll clerk in the Finance office ~~and the City Manager's Office.~~

This section shall not apply to employees who are covered under a collective bargaining contract.

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**D. Monthly Reports**

There were no monthly reports.

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**E. Nominations, Appointments, Elections.**

No items.

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**F. Unfinished Business.**

2012-B023

May 1, 2012

TITLE: RESOLVE, CONFIRM CITY MANAGER'S APPOINTMENT OF DAN WELLINGTON AS AN ASSISTANT CODE ENFORCEMENT OFFICER, ASSISTANT PLUMBING INSPECTOR, ASSISTANT ELECTRICAL INSPECTOR AND ASSISTANT BUILDING INSPECTOR FOR THE CITY OF BREWER.

filed April 25, 2012  
by Larry T. Doughty

WHEREAS, Dan Wellington has agreed to help enforce the Codes and Ordinances of the City of Brewer, and as they relate to Code Enforcement, Plumbing Inspection, Electrical Inspection and Building Inspection; and

WHEREAS, he has all of the required approvals from the State of Maine to serve in said capacities; and

WHEREAS, the City Manager has appointed Dan Wellington to be an Assistant Code Enforcement Officer, Assistant Plumbing Inspector, Assistant Electrical Inspector and Assistant Building Inspector with full authority to carry out and to enforce the Codes and Ordinances of the City of Brewer, the laws of the State of Maine and applicable Federal law under the direction of the City of Brewer's Code Enforcement Officer, Ben Breadmore, upon the date this resolve becomes effective until May 7, 2013;

NOW, THEREFORE, BE IT RESOLVED, that the City Council for the City of Brewer hereby confirms the City Manager's appointment of Dan Wellington as Assistant Code Enforcement Officer, Assistant Plumbing Inspector, Assistant Electrical Inspector and Assistant Building Inspector with full and complete authority to enforce the Codes and Ordinances of the City of Brewer, the laws of the State of Maine and Federal law under the direction of the Code Enforcement Officer, Ben Breadmore, until May 7, 2013.

**ACTION:** Councilor Doughty moved that the order be removed from the table. The motion was seconded.

Councilor doughty moved that the order be amended by striking out the words "as an independent contractor" from the first line of the first paragraph of the order. The motion was seconded and passed.

The order, as amended, was passed by unanimous vote.

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2012-C004

April 3, 2012

**TITLE:** AMEND THE LAND USE CODE, CHAPTER 24, OF THE CHARTER, CODES AND ORDINANCES OF THE CITY OF BREWER TO CHANGE PROPERTY FROM PROFESSIONAL BUSINESS DISTRICT (PB) TO GENERAL BUSINESS DISTRICT (GB) IN THE AREA OF DIRIGO DRIVE, GREEN POINT ROAD AND SPARKS AVENUE (CITY TAX MAP 7, LOTS 7G, 7J, 16, 16B, 16C AND ALSO THE PARCEL ON DIRIGO DRIVE BEING A PORTION OF BOOK 7294, PAGE 333 SECOND PARCEL [WHICH IS A TRIANGLE-SHAPED PARCEL ABUTTING TAX MAP 7, LOT 7J]).

filed March 28, 2012  
by Arthur Verow

Be it ordained by the City of Brewer in City Council assembled that Chapter 24 of the Charter, Codes and Ordinances of the City of Brewer entitled "Land Use Code" of the City of Brewer, Maine be amended by changing property from Professional Business District (PB) to General Business District (GB) in the area of Dirigo Drive, Green Point Road and Sparks Avenue (City Tax Map 7, Lots 7G, 7J, 16, 16B, 16C and also the parcel on Dirigo Drive being a portion of Book 7294, Page 333 Second Parcel [which is a triangle-shaped parcel abutting Tax Map 7, Lot 7J.

**ACTION:** Councilor Verow moved that the proposed ordinance amendment be enacted. The motion was seconded and passed.

The proposed ordinance amendment was enacted by unanimous vote.

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2012-C006

May 1, 2012

**TITLE:** AMEND CHAPTER 5, ENTITLED "ASSESSOR", ARTICLE 2, THE BOARD OF ASSESSMENT REVIEW, SECTION 208-A, ITEM D, ROLE OF THE CITY CLERK, OF THE CHARTER, CODES AND ORDINANCES OF THE CITY OF BREWER.

filed April 25 2012  
by Arthur Verow

Be it ordained by the City Council of the City of Brewer in City Council assembled that Chapter 5 Entitled "Assessor", Article 2, The Board of Assessment Review, Section 208-A, Item D, Role of the City Clerk, of the Charter, Codes and Ordinances of the City of Brewer be amended as follows:

**ARTICLE 2. THE BOARD OF ASSESSMENT REVIEW.**

**SECTION 208-A. ROLE OF THE CITY CLERK.**

The City Clerk shall have the following responsibilities in relation to the Board of Assessment Review; hereinafter referred to as the "Board".

- (d) Receive any material provided to the Board by the Applicant(s) and the City Assessor and provide the material received to the members of the Board ~~as directed by its Chairman and Vice Chairman~~ prior to the hearing and the opposing Party. The pre-filing of written evidence and documentation shall adhere to the following schedule:

- 1) The petitioner shall submit the petitioner's written evidence and documentation by not later than twenty (20) days prior to scheduled hearing on the abatement petition.

- 2) The Assessor shall submit the Assessor's written evidence and documentation by not later than ten (10) days prior to the scheduled hearing on the abatement petition. At the time of submission, the Assessor shall also forward a copy of the Assessor's submissions to the petitioner or the petitioner's agent.
- 3) The petitioner shall submit any additional written evidence and documentation to respond to the written evidence and documentation submitted by the Assessor no later than five (5) days prior to the scheduled hearing on the abatement petition.
- 4) At least five (5) days prior to the hearing, the City Clerk shall arrange for the delivery or mailing of copies of the pre-filed submissions to the members of the Board.

At the hearing, the parties may utilize presentation aids, such as charts, graphs, photographs, etc., but the parties may not submit additional written evidence or documentation.

**ACTION:** Councilor Verow moved that the proposed ordinance amendment be enacted. The motion was seconded and passed.

The proposed ordinance amendment was enacted by unanimous vote.

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2012-C007

May 1, 2012

**TITLE:** AMEND CHAPTER 14, ENTITLED "CITY CEMETERIES", SECTION 103.2 CLERK AND SECTION 105 SUPERINTENDENT OF THE CHARTER, CODES AND ORDINANCES OF THE CITY OF BREWER.

filed April 25 2012  
by Larry T. Doughty

Be it ordained by the City Council of the City of Brewer in City Council assembled that Chapter 14 Entitled "City Cemeteries", Section 103.2 Clerk and Section 105 Superintendent, of the Charter, Codes and Ordinances of the City of Brewer be amended as follows:

**SECTION 103.2. CLERK.** The Director of ~~Human Services~~ Parks and Recreation shall serve as Cemetery Clerk and shall perform duties such as keeping records of burials; process sale of lots; be custodian of cemetery records, which at all times shall be housed ~~in the City Hall~~ at the office of the Parks and Recreation Department; answer all cemetery related correspondence; and act as clerk for the Cemetery Board.

**SECTION 105. SUPERINTENDENT.** The Director of Parks, ~~Conservation~~ and Recreation shall appoint the Superintendent of Cemeteries. The general care and supervision of all the City Cemeteries is committed to and exercised by the Superintendent, who shall be responsible for the care of all cemetery grounds, including that of attending the burial of the dead, the digging of the graves and filling of same. The Superintendent shall be responsible for the care and maintenance of all lots, the hiring of personnel, the purchase of equipment and the care and maintenance of same, the locating of lots for various reasons including burials, monument location, genealogy searchers, lots left in estates, the planting of flowers and shrubs, maintenance of water systems, maintenance of flag poles and flying the flags at proper times, transporting manpower and equipment to the various Cemeteries and maintenance of buildings and the general appearance and care of the Cemeteries.

**ACTION:** Councilor Doughty moved that the proposed ordinance amendment be enacted. The motion was seconded and passed.

The proposed ordinance amendment was enacted by unanimous vote.

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**G. New Business.**

2012-C008

May 29, 2012

**TITLE:** AMEND THE GENERAL ASSISTANCE ORDINANCE TO INCORPORATE CHANGES IN MAXIMUM BENEFITS.

filed May 23, 2012  
by Larry T. Doughty

Be it ordained by the City Council of the City of Brewer in City Council assembled that Chapter 11 of the Charter, Codes and Ordinances of the City of Brewer entitled "Health Officer, Health and General Assistance" be amended as follows:

- A. Amend Chapter 11, Sub-chapter 1 (General Assistance Ordinance), Article VI, Appendix A to read, in part, as follow:

APPENDIX A		Basic Necessities: Maximum Levels of Assistance.	
No. in Household		Monthly	(Change to)
1		\$611	\$550
2		\$712	\$641
3		\$909	\$818
4		\$1155	\$1040
5		\$1304	\$1174
*Each additional person		\$ 75.00*	\$75.00*

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- B. Amend Chapter 11, Sub-chapter 1 (General Assistance Ordinance), Article VI, Appendix B to read, in part, as follow:

APPENDIX B No. in Household	Food Maximums			
	Weekly	Monthly	(Change to) Weekly	Monthly
1	46.51	\$200.00	\$42.00	\$180.00
2	85.35	\$367.00	\$77.00	\$330.00
3	122.53	\$526.00	\$110.00	\$473.00
4	155.35	\$668.00	\$140.00	\$601.00
5	184.42	\$793.00	\$166.00	\$714.00
6.	221.40	\$952.00	\$189.00	\$857.00
7.	244.65	\$1052.00	\$220.00	\$947.00
8.	279.53	\$1202.00	\$252.00	\$1082.00
*Each additional person		\$ <del>132.00</del> *	\$ <u>135.00</u> *	

- C. Amend Chapter 11, Sub-chapter 1 (General Assistance Ordinance), Article VI, Appendix C to read, in part, as follow:

Current:

Bedrooms	<i>Unheated</i>		<i>Heated</i>	
	Weekly	Monthly	Weekly	Monthly
0	96	413	111	476
1	106	455	127	548
2	132	569	162	698
3	170	730	207	891
4	176	756	230	988

Change to:

Bedrooms	<i>Unheated</i>		<i>Heated</i>	
	Weekly	Monthly	Weekly	Monthly
0	86	372	100	428
1	95	410	114	493
2	119	512	146	628
3	153	657	186	802
4	158	680	207	889

**ACTION:** Councilor Doughty moved that one copy of the proposed ordinance amendment be certified and filed with the City Clerk for posting. The motion was seconded and passed by unanimous vote.

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2012-C009

May 29, 2012

TITLE: AMEND THE GENERAL ASSISTANCE ORDINANCE TO INCORPORATE  
THE FY 2013 "TEMPORARY" HOUSING ASSISTANCE LIMIT.

filed May 23, 2012  
by Arthur Verow

Be it ordained by the City Council of the City of Brewer in City Council assembled that Chapter 11, Article VI, Section 6.8 (B) of the Charter, Codes and Ordinances of the City of Brewer entitled "Health Officer, Health and General Assistance" be amended as follows:

- B) **Housing.** The administrator will provide assistance with rent or mortgage payments that are reasonable ~~and/or~~ within the allowed maximum levels and in accordance with housing assistance limits and exceptions provided in Title 22, Section 4308, Subsections 1-A and 1-B. See Appendix C of this ordinance for the current year's housing maximums. It is the applicant's responsibility to find suitable housing, although the administrator may help the applicant find housing when appropriate. The administrator will inform the applicant of the allowed housing maximums to assist the applicant in his or her search for housing. The allowed maximum for any applicant will be the categorical housing maximum representing the minimum dwelling unit space necessary to adequately shelter the applicant household. Applicants requesting assistance for housing that contains more bedrooms than are necessary for the number of household members will be provided assistance according to the maximum level of the number of rooms actually needed.

**ACTION:** Councilor Verow moved that one copy of the proposed ordinance amendment be certified and filed with the City Clerk for posting. The motion was seconded and passed by unanimous vote.

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**H. Items with Leave of Council.**

No items.

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Chairman Goss said he would accept a motion for adjournment.

**ACTION:** Councilor Doughty moved that the meeting be adjourned. The motion was seconded and passed by unanimous vote. The meeting adjourned at 7:23 p.m.

**ADJOURNED, ATTEST:** \_\_\_\_\_ Howard F. Kroll

City Clerk

**A TRUE COPY, ATTEST:** \_\_\_\_\_ Brewer, Maine